Dear Volunteers:

Congratulations to everyone that received awards at our 4-H Recognition Banquet in November (you will find them listed in this newsletter). We had a great meal and a lot of fun! I also want to say a special thank you to everyone that helped set up for the banquet, serve our meal, assist with the program, and cleaned up afterwards.

The holidays are approaching and that means a busy time for most of us! Although this is a slow time of year for 4-H activities, I hope you will please take a few minutes from your schedule to call and encourage your members 14 and older to fill out the achievement record to apply for the various trips, awards, and leadership opportunities such as Jr. Fair Board, Camp Counselors, Leadership Camp, Sea Camp, etc. Junior Leaders tell us that “the little push from my advisor is what made me fill out the form and try for trips and county activities.” More details about the application process and a workshop to help teens get started with the achievement record application are also included in this newsletter.

Best wishes,

Douglas S. Foxx
Extension Educator, 4-H Youth Development

4-H Calendar

**NOVEMBER**
- 21 Senior Fair Board
- 24-25 Thanksgiving Holiday – Extension Office Closed
- 28 CARTEENS Class

**DECEMBER**
- 05 Achievement Record Workshop
- 05 Junior Leaders
- 12 4-H Advisory Committee
- 17 Senior Fair Board
- 19 CARTEENS Class
- 23-26 Christmas Holiday – Extension Office Closed

Pictured: (Left to Right) Nathaniel Kinney, Jacob Studer, Mack Donley, Dorthy Lackman, Marcia Brueck, Frank Becker, Kolton Keener
An online survey will be sent out soon to let us know the number of Family Guides, number of youth enrollment forms, and number of volunteer enrollment forms you would like so we can have your club’s materials counted out and prepared for the organizational advisor to pick them up during the Required Advisor Training Sessions in February. Please have it filled out by January 20, 2017.

If you would like to preview a copy of the 2017 Family Guide, feel free to check it out online at: http://go.osu.edu/XDG.

Also visit the office to preview and purchase any of the project record books listed inside!

2016 Annual 4-H Club Treasury Reports
Due January 31, 2017

The State 4-H office requires all 4-H Clubs to submit their annual 4-H club treasury report. This year the form is a paper copy and the electronic format is not required. Clubs will not receive their 2017 packets until their form is turned in!

This form must be submitted to the office and requires your club’s bank name, EIN, account number, a general itemized list of expenditures and income from the following year. You will want to reference your account register and bank statements in completing reports. It is recommended that the organizational club leader submits the form.

PLEASE NOTE: if for some reason you do not plan to have a club in 2017 (your club is disbanding) you must still complete this form, since it has the 2016 financial information.

Also by completing this form, it will allow our office to complete the required e-990 IRS FOR YOU! So this means that your club will not need to complete the IRS e-990 yourself, as in the past. Our office will complete this form now for all clubs!

Nominate your club’s best volunteers and 4-H supporters for a state level award!
Due December 1st!

Nominations are being accepted until December 1, 2016 for your outstanding volunteers, members, clubs, and supporters of 4-H for recognition at the 2017 Ohio 4-H Conference. Award categories include Ohio 4-H Hall of Fame, Friend of 4-H, Meritorious Service, Innovator, Community Service, and Salute to Excellence. Fillable nomination forms are posted on the Ohio 4-H website at: go.osu.edu/VA2016

Cloverbud Corner:

- The State 4-H Office’s quarterly newsletter called Cloverbud Connections is full of resources, ideas, and activities that 4-H advisors can do with cloverbud members in grades K-2. Cloverbud Connections is now available on-line at http://go.osu.edu/CloverbudConnections.

- We also have the Big Book of Cloverbud Activities, which includes many great activities to try at club meetings, available to view and purchase in the office.

- NEW THIS YEAR - We will be holding a Snack and Share Session on January 12 at 7:00 pm in the Armstrong Building at the Wayne County Fairgrounds. Don’t miss this opportunity to gather and discuss activity and program ideas with other advisors around the county. There will also be a panel of advisors from various sized clubs to share their experiences. If you are a current advisor looking for new ideas, someone who has had much success with your cloverbud group, or considering having cloverbuds join your club, please join us! Be sure to bring a snack to share with the group and all your best ideas and questions!
Required Advisor Training for all 4-H Advisors/Volunteers

In accordance with Ohio State University policy 1.50, effective January 1, 2015, all 4-H advisors and volunteers are required to complete an annual training session focused on recognizing and reporting the signs of child abuse and neglect as well as other important details related to your responsibilities as a 4-H advisor/volunteer.

The Wayne County Extension Office will offer three training sessions in 2017. All 4-H advisors/volunteers must attend one of these required sessions to be eligible to serve as a 4-H advisor/volunteer in 2017. The dates and times for the training sessions are listed below.

In addition to the required training topics, these sessions will also feature updates about new projects, project requirements, fair rule changes, and breakout sessions on a variety of topics to help with club meetings and activities.

Please watch for registration details in the January LINK to RSVP for one of the following sessions.

**New Volunteers can attend the New Volunteer Orientation Session held one hour prior to each of these meetings**

Make-up date if inclement weather: Thursday, February 9 @ 7:00 p.m. - Fisher Auditorium

New Volunteer Application Process

As you begin to recruit volunteers for your club for 2017, please be reminded of the OSU Extension Volunteer Policy.

Adults who desire to volunteer their time, energy, and talents to Ohio State University Extension with the potential to serve members of a vulnerable population (minors, elderly, and/or disabled) must complete a volunteer selection process.

New Volunteers will:

1) Complete a volunteer application, in it’s entirety, and submit to the appropriate OSU Extension Office
2) Read, agree to, sign, and submit the OSU Extension Volunteer Standards of Behavior Form
3) Submit to a criminal history fingerprint background check
4) Receive, at the time of application or change of position, a written volunteer position description outlining the responsibilities from the OSU Extension Office
5) At minimum, have two references returned that are non-relatives, either in writing, over the telephone, or face-to-face
6) Complete a new volunteer training with OSU Extension representative

New Volunteer Packets are now available at the Extension Office or online and must be turned in by April 1st!

Check Out the Ohio 4-H Project Central Website

Have you or any of the youth in your club ever wanted to preview a project book before deciding if it would be a good project to take. Well now you can do just that!

The 4-H Project Central website just launched. Anyone can preview the 4-H project books offered by Ohio 4-H. You can also rate projects you’ve taken in the past to let other youth and advisors know how well you liked the project and to provide feedback to Ohio State University Extension professionals who will consider your feedback in future revisions and updates to project books. Project Central allows users to browse projects by skill level, topic area, and to search by keyword. It also allows you to share your project ratings and comments with your friends on Facebook, Twitter, and Pinterest!

To access Ohio 4-H Project Central simply scan the QR code below this story or enter the following URL:
go.osu.edu/ProjectCentral
Encourage Teens to Apply for Junior Fair Board, to be a Camp Counselor, and for Trips & Awards

4-H youth age 14 and older are encouraged to apply to be on the Wayne County Junior Fair Board, to be a camp counselor, CARTEENS instructor, Awareness Team and for other trips and awards by submitting an Ohio 4-H Achievement Record to the Wayne County Extension Office no later than 4:30 p.m. on Monday January 6, 2017.

The achievement record application form is now available at the Extension Office or at http://go.osu.edu/2017AR . All eligible teens should have received a post card with information about the achievement record application in the mail.

4-H Educator Doug Foxx will be hosting a workshop on Monday December 5, 2016 at 6:00 p.m. at the FFA Building at the Fairgrounds for any teens interested in some help with getting started on filling out the achievement record. Doug will be sharing ideas, helpful tips, and examples of past successfully completed achievement records.

Club advisors and parents are also welcome to attend if you are interested in learning more about ways to coach youth on how to effectively complete the achievement record.

Advisors: Have a member of your club talk about their experience and participation in some of these activities at your next club meeting!

Next Junior Leaders Meeting
December 5th at the Wayne County Fairgrounds—FFA Building

The December Junior Leaders meeting will be very festive and exciting as we work together with Senior Fair Board members to assemble more than 50 bikes to be donated to the People to People, Salvation Army, and Wayne County Children’s Services holiday programs for children in Wayne County.

After we finish assembling bikes we will be having a Gingerbread House Building Contest!

The December 5th Junior Leaders meeting will start at 7:00 p.m. and should conclude around 9:00 p.m. The meeting will be in the FFA Building at the fairgrounds.

All Wayne County 4-H youth 13 and older are welcome and encouraged to join us at Junior Leaders meetings.

Beef Pre-Fair Show Options

All market beef and dairy market beef exhibitors will be required show/exhibit during one of the following options prior to the Wayne County Fair.

- **OPTION 1:** During the January check-in, the member can show his/her animal. If the animal is not calmly lead several times around the 'show area' then the committee will expect that the member return to one of the following options prior to the Wayne County Fair. Make sure you receive a show receipt from a Beef Committee member before you leave the ring show area!

- **OPTION 2:** Showing at any winter/spring preview or jackpot show (including OCA BEST show). Member must get a paid entry receipt to the extension office by August 1st.

- **OPTION 3:** Showing at the spring at the Wayne County Fairgrounds. Member can show during the regular show OR at the end of the show there will be a beef showmanship class and a dairy beef showmanship class. There is no entry fee and no pre-registration.

- **OPTION 4:** Exhibit a steer at the OSF. Member must get proof of exhibition to the Extension office by August 10.

Members who want to exhibit a dairy beef AND a market beef animal will need to show BOTH prior to the Wayne County Fair. Show means to lead the animal(s) several times around the arena and set up as would be expected in an actual show. Back up animals do not need to be shown.

**If you do not show your animal(s) during any of the above opportunities, YOU WILL NOT BE ELIGIBLE TO EXHIBIT YOUR ANIMAL(S) AT THE WAYNE COUNTY JUNIOR FAIR.**

This is an effort to get youth more involved with their projects and create more interest and time spent with the projects to help ensure a quality experience at the fair and to improve the quality of our show.
MKT. BEEF PROJECTS TAGGING & WEIGH-IN PROCEDURE!!

All Beef Steers, Dairy Steers, Market Beef Heifers, and Beef and Dairy Carcass Steers/Heifers must be TAGGED and WEIGHED at county check-in on SATURDAY, JANUARY 14, 2017 at the Wayne County Fairgrounds Coliseum 10:00 A.M. TO 2:00 P.M. (In case of inclement weather, listen to WQKT for cancellation. The back-up check-in date will be January 21st.)

Calves must be tagged and weighed on January 14th. Members do not need to be present, however calves not tagged and weighed at the county check-in will not be eligible for Wayne County Junior Fair participation.

NO BULL calves will be tagged. ALL calves must be castrated prior to weigh-in or will be ineligible for participation. If steers are clamped, this should be done prior to early November. Calves should be dehorned and haltered for check-in.

NEW THIS YEAR we will have two separate carcass classes! One will be only beef steers/heifers and the other will be only pure bred dairy steers/heifers. This now means each member may tag and weigh-in two (2) beef steers, two (2) market beef heifers, two (2) dairy steers, two (2) BEEF carcass steers or heifers, and two (2) Dairy carcass steers or heifers for a total of ten (10) animals. However, an exhibitor cannot show both a market beef steer and a market beef heifer at the fair - only 1. Dairy Steers Must Be Pure Dairy Breeds.

We will again have a Market Beef Heifer class, if we reach the minimum of 5 heifers to hold the class. If less than 5, heifers will show with steers. Bred heifers will not be eligible. If animal is county born and raised, it can show in the “Wayne County Born and Raised” class at the fair (must complete form due at January weigh-in). Recommended weight is 400-600 pounds in the fall.

Please get new member addresses to the Extension office and we will mail them a weigh-in information letter directly.
The following individuals listed below were elected to serve three-year terms on the Wayne County 4-H Action Committees listed below. Congratulations to everyone that was elected and a special thank you to everyone who volunteered to run or nominated someone to run for the action committees this year!

**Beef Committee**
- Seth Andrews
- Brent Harley
- Rhonda Oser

**Dairy Committee**
- Ed Gill
- Jake Jagger
- Marcy Warren

**Dog Committee**
- Sarah Lindeman
- Joyce Varns

**Goat Committee**
- Melinda Cline
- Brent Murray
- Mel Rehm

**Horse Committee**
- Jim Badger
- Sarah Rusmisel

**Poultry and Rabbit Committee**
- Alan Curren
- Michelle Hiner
- Marcy Marcus
- Melissa Rossiter

**Sheep Committee**
- Bethany Croskey
- Sean Donley
- Lisa Gwin

**4-H Advisory Committee**
- District 3 - Kristen Davies
- District 4 - Shirley Pittenger

**Please note:**
The Building 10, Horse, Poultry & Rabbit and 4-H Advisory Committees will review the names of write-in candidates submitted and vote to fill any remaining committee vacancies.

### Wayne County 4-H Bikes for Christmas Project

Congratulations and many thanks to the following clubs for their generosity in raising and donating dollars to the “Bikes for Christmas” project. Youth in Wayne County will receive a new bike for Christmas because of you! Jr. Leaders and Sr. Fair Board will be assembling the bikes on December 5th!

- Sugar Creek Gang $195 → Burbank Livestock $65 → Smithville Simmer n Sew $65
- Jefferson Pioneers $65 → Dalton– Kidron Big 4 $130 → Baughman Guys & Gals $130
- Sterling 604 Rangers $65 → Milton Shamrocks $65 → Wayne Co. Hoof & Hide $130
- Madisonburg Pioneers $65 → Milton Country Cavers $260 → Clinton Lads & Lasses $130
- Country Strong $65 → Valley College $130 → City Kids $195
- Springville Country Club $65 → Cream of the Crop $130

### Caught being AWESOME at the Wayne County Fair!

The following individuals were nominated by a committee member or Sr. Fair Board Member for showing initiative and being helpful during the fair.

- Kelton Bair
- Hannah Dull
- Elizabeth Laney
- Gabriel Shoop
- Tierra Slaubaugh
- Adam Baltic
- Josie Emler
- Catilyn Leighty
- Desiree Smith
- Ella Smith
- Cooper Baltic
- Sydney Emler
- Kayla Ling
- Riley Steiner
- Eli Baltic
- Cade Everhart
- Ian Mariola
- Jacob Studer
- Maddie Baltic
- Elle Everhart
- Kendra Marty
- Katie Stull
- Madalyn Baney
- Emily Finley
- Andrew Mazer
- Logan Swantzentruber
- Mckenna Baney
- Carter Gasser
- Cowen McKelvey
- Brooklyn Tarleton
- Frank Becker
- Ethan Gasser
- Daylan Moore
- Hannah Watson
- Jadeyn Berry
- Morgan Gerhart
- Gibson Moore
- Doug Foxx
- Abigail Besancon
- Reagan Gerhart
- Allison Morlock
- Stephen Hepp
- Ava Besancon
- Jacoby Gilbert
- Brant Morlock
- Nicole Swavel
- Grant Bond
- Jamison Gilbert
- Andrew Neokratis
- Marcia Brueck
- Brett Boss
- Todd Gordon
- Parker Neokratis
- Bonnie Krueger
- Libby Boss
- Brent Harley
- Ava O'Loughlin
- Sharon Emler
- Sydney Christian
- Beau Hochstetler
- Macy Payne
- Dave Emler
- Cameron Church
- Tagon Ingold
- Joey Reynolds
- Committee Members
- Aubrey Csapo
- Mason Johnson
- Kenna Reynolds
- Dave Devore
- Morgan Johnson
- Wyatt Shephard
- Mack Donley
- Kolton Keener
- Abby Shoop
- Gianna Dovala
- Dawna Kohr
- Evan Shoop
Thinking about Year-End Charitable Tax Contributions?

Please Consider Supporting Wayne County 4-H

Financial contributions to the Hugh Kline Endowment Fund and the Wayne County 4-H Youth Development Fund help support numerous Wayne County 4-H programs throughout the year including camp scholarships, grants for innovative projects proposed by Wayne County 4-H clubs, and support for youth participating in various statewide camps, trips, and other leadership opportunities. **All gifts are tax deductible. No amount is too small or too large—we appreciate any support you can provide!**

For more information, please contact 4-H Educator Doug Foxx.

Please choose a Fund and Gift Amount: □ Hugh Kline Endowment Fund □ Youth Development Fund

____ $25  ____ $50  ____ $100  ____ $250  ____ $500  ____ Other Amount: $_________

Name: ___________________________________________ Phone: ___________________________

Address: __________________________________________ City: _______________ State: ____ Zip: ________

Please mail this form with check enclosed to Wayne County Extension Office 428 W. Liberty Street Wooster, OH 44691.
All checks should be made payable to: The Ohio State University

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A REMINDER FROM OSU EXTENSION STATE 4-H OFFICE:

All 3 of the following requirements must be met in order to organize a 4-H club:

1) Club Charter  
2) EIN (Tax number)  

WHAT IS THE BEST WAY TO MANAGE YOUR CLUB’S FUNDS?

Accurate financial management is critical for 4-H clubs regardless of the amount of money your club raises or spends. Establish a checking account for your 4-H Club, if you plan to collect money or pay bills.

Follow these simple steps in managing club funds:

- Open the checking account (suggested rather than a savings) in the club’s name, not an individual’s name. You will need to obtain an EIN (employer identification number) by completing the SS-4 form. Do not use a personal social security number instead of obtaining an EIN.

- **DO NOT** run club funds (cash) through personal checking accounts!

- Require two signatures on all checks written. The treasurer and another officer or a club advisor (not to be in same family) could serve in this role. (Recommend at least one be a club advisor)

- Send bank statements to a non-check signer. After review, give statements to the treasurer to include with financial records.

- Approve all expenditures at a club meeting, before writing a check.

- Keep receipts and invoices with financial records.

- Document all income. File a carbon receipt of cash and list all checks and cash in the Treasurer Book. (ie, receipts for dues, project book $, etc.)

- Keep accurate records and give a treasurer’s report at each meeting.

- Audit treasury records and club’s account annually. Use Recommended Audit Procedures provided by OSU Extension. (2 Advisors, 2 Parents, Treasurer).

- Complete and return the Annual Treasury Report by Jan. 31st of the following calendar year. Club equipment inventory should be attached annually with quantity of each estimated value. (club flags, banners, shooting sports equipment, etc.)

- Spend money raised for intended purposes to limit carryover funds.

- File IRS Form 990, if gross receipts exceed $25,000 or 990N if gross annual receipts are less than $25,000.
4-H Recognition Banquet Highlights

Congratulations goes out to all of our award winners at this year’s 4-H Recognition Banquet that was held on November 15th at Fisher Auditorium!

Excellence in 4-H Award
Frank Becker
Nathaniel Kinney

Meritorious Service Award
Marcia Brueck
Dorthy Lackman

Outstanding Junior Leaders Award
Mack Donley
Todd Gordon
Kolton Keener
Jacob Studer
Hannah Green
Margo Sturgis
Garrett Gwin

County Award Medal Recipients

Agriculture
Katie Stull

Beef
Andrea Esselburn
Corey Myers
Michaela White

Citizenship
John Gilson

Clothing & Textiles
Hannah Watson

Community Service
Halle Miller
Anna Puster

Dairy
Nathaniel Kinney
Denise Wolf
Sara Wolf

Home Environment
Emily Snyder
Leeann King
Abbey Werstler

Leadership
Shelby Stephens
Katie Stull
Abbey Werstler
Sara Wolf

Fashion Revue
Addison DeSanto
Leeann King
Hannah Watson

Rabbit
Reagan Kasanick
Adam Schuller

Food & Nutrition
Halle Miller

Sheep
Krystian Graber
Kylee Johnson
Hannah Watson

Shooting Sports
Noah Michaels

Swine
Kyler Graber
Riley Stull

Technology & Engineering
Kelton Bair

4-H Volunteers Recognized for Years of Service

First Year
Erin Bechtel
Tara Benton
Carolyn Berry
Dennis Daley
Rosemarie Daley
Victoria Devore
Katie Foxx
Stephanie Gadosik
Michelle Grassbaugh
Sarah Hartzler
Lori Hershey
Kara Higgins
Charlene Howman
Mackenzie Hyatt
Kari Lawson
LouAnn LeFever
Jamie Mower
Ashley Musselman
Cheyenne Musselman
Rosemarie Navratil
Marlo Perdicas
Dustin Ramsier
Steven Rhoads
Stacy Riley
Abbigail Robinson
Merideth Roe
Angel Rose
Vicki Roseler
Alden Sewell
Cassandra Sewell
Douglas Shoup
Suzanne Snyder
David Snyder
Joseph Howman
Lacey Jentes
Kevin Keener
Stacie Markley
Cory Morlock

Fifth Year
Melissa Arko
Amy Baltic
Stacey Beun
David Devore
Molly Devore
Mark Greer
Georgina Harper

Tenth Year
Jerry Badger
Cindy Barstow
Amy Blough
Elizabeth Casey
Patricia Indermuhle
Mike Werstler

Fifteenth Year
Elaine Firebaugh
Joe Gress
Joyce Hyatt
Jennifer King

Forty-plus Years
Dorthy Lackman
Leesa King
Rhonda Oser
Lisa Renker
Diane Shoup
Connie Wirth

Twentieth Year
Leigh Litman
Melissa Rupp

Twenty-fifth Year
Linda Badger
Brenda Oser
Ruth Peterman
Mindy Werstler

Thirty-fifth Year
Karla Forrer
Phil Shriver

Fourty-plus Years
Leesa King
Rhonda Oser
Lisa Renker
Diane Shoup
Connie Wirth

Fifteenth Year
Elaine Firebaugh
Joe Gress
Joyce Hyatt
Jennifer King

Forty-plus Years
Dorthy Lackman
Leesa King
Rhonda Oser
Lisa Renker
Diane Shoup
Connie Wirth

Twentieth Year
Leigh Litman
Melissa Rupp

Twenty-fifth Year
Linda Badger
Brenda Oser
Ruth Peterman
Mindy Werstler

Thirty-fifth Year
Karla Forrer
Phil Shriver

Forty-plus Years
Dorthy Lackman
Leesa King
Rhonda Oser
Lisa Renker
Diane Shoup
Connie Wirth

Twentieth Year
Leigh Litman
Melissa Rupp

Twenty-fifth Year
Linda Badger
Brenda Oser
Ruth Peterman
Mindy Werstler

Thirty-fifth Year
Karla Forrer
Phil Shriver