

as soon thereafter as possible. The list will be posted by 4-H/FFA members' names, alphabetically, followed by the member's project(s), the buyer, and the buyer's address. **The thank you note itself must be brought into the Extension Office to be checked off before mailing.**

Award Thank You Notes – New This Year!

All exhibitors who receive a trophy, plaque, or other award items sponsored by a donor are expected to send a Thank You note the sponsor(s). Thank you cards will be provided with your award, please turn in your unsealed thank you card to the Jr. Fair Office or to a special box designated by your livestock committee by the end of the fair. Failure to turn in a thank you card may result in a loss of premium. The name and address of the sponsor can be found on the award. If you cannot find it, contact the Jr. Fair Office.

While you are at it.....

Have you thanked your club's advisors and officers for the guidance they have given you in completing your project this year? And what about your parents? Have you expressed appreciation for the time, money and effort they have put into supporting you through the 4-H year? The Junior and Senior Fair Boards, the 4-H committees, trophy sponsors, the folks at the Extension Office—all of these people have contributed to your success in 4-H. Give them a call or write them a note. They'll love it!

Pen Cleaning Policy For Beef, Goats, Horse, Poultry, Rabbit & Swine

Animals are to be fed, watered and pens cleaned at least once a day! (more often if necessary)

Inspection:

- A) Shall be completed by a minimum of two Beef, Goat, Horse, Poultry/Rabbit or Swine Committee members.
- B) Inspection shall take place twice a day.
- C) A written log must be kept and include the following information: exhibitor's name, aisle, pen #, date of first, second, and third warning.
- D) A list will be maintained on the bulletin boards of the respective barns showing: who is in violation and where they stand on warnings (first, second, etc.)
- E) During inspection any pen found to be wet, have excessive manure, or be emitting foul odor will be considered in violation and receive a warning. (Horse: a violation is also considered if the project animal is not being properly fed and watered EACH DAY).
- F) When a warning is issued the pen will be posted with a card advising of such and which warning it is (first, second, etc.).
- G) Goat, Poultry, Rabbit, Sheep, and Swine project exhibitors must clean their animal's pens after they leave or are sold.

Discipline:

- A) First offense: Pen will be tagged advising first warning - clean pen now.
- B) Second offense: Pen will be tagged advising second warning - clean pen now.
- C) Third offense: Pen will be tagged advising third and final warning.
- D) If pen is still found to be in violation on the inspection following the third warning the exhibitor will not be allowed to show or sell his or her project at the fair. The exhibitor also will not be allowed to exhibit that same project the following year of the violation at the Wayne County Fair. (Horse: if stall has not been cleaned or the animal has not been fed or watered).

Premium Payout Reminders

The Junior Fair office will be doing ALL premium pay-outs after the Fair. On **Monday, Sept. 23rd and Tuesday, Sept. 24th, from 3:00-7:00 p.m.** THESE ARE THE ONLY TWO DAYS advisors can come to the **Junior Fair Office** to pick up premium checks. The checks will be made payable to each individual member. Organizational advisors will have the opportunity to review the club's premium pay-out report before checks are printed.